

LOUISIANA DECENTRALIZED ARTS FUNDING PROGRAM
DAF FY 2012

**GRANT APPLICATION
ASSISTANCE WORKSHOP**



DAF FY2012

October 1, 2011 to September 30, 2012

Program funded by the Louisiana
Division of the Arts, Office of
Cultural Development, Department
of Culture, Recreation, and Tourism
Office of the Lt. Governor, State of
Louisiana.

Program administered by the
Acadiana Center for the Arts



ACADIANA
CENTER
FOR THE
ARTS

APPLICATION DEADLINE Friday, June 17, 2011

(hand delivered by 4:30 p.m. or postmarked June 17, 2011)

For assistance with **drafts only** prior to submission e-mail a copy
Gwen@AcadianaCenterfortheArts.org before **May 31, 2011**.

Submit completed applications to the Acadiana Center for the Arts.

Mailing Address:

Acadiana Center for the Arts
P.O. Box 53762
Lafayette, LA 70505

Physical Address:

Acadiana Center for the Arts
101 West Vermilion Street
Lafayette, LA 70501



ABOUT DAF

DAF funds arts and cultural projects in every parish of the state on a per capita basis.

The Louisiana Division of the Arts (LDOA) disburses funds to Regional Development Agencies (RDA), which re-grants dollars to parishes in their region.

The Acadiana Center for the Arts is your Region 4 - RDA.



REGION 4

Parishes of Acadiana



Acadia
Evangeline
Iberia
Lafayette
St. Landry
St. Martin
St. Mary
Vermilion



CENSUS ACADIANA



Parish	2010	2006	2000	1990
Acadia	61,773	60,457	58,861	55,882
Evangeline	33,984	35,911	35,434	33,274
Iberia	73,240	75,509	73,266	68,297
Lafayette	221,578	203,091	190,503	164,762
St. Landry	83,384	91,528	87,700	80,331
St. Martin	52,160	51,341	48,583	43,978
St. Mary	54,650	51,867	53,500	58,086
Vermilion	57,999	56,021	53,807	50,055

Source: U.S. Census Bureau - Census 2010, 2006 Population Estimates, Census 2000, 1990 Census

DAF GOALS

- Strengthen arts organizations
- Encourage professional artists to undertake projects that have meaningful community involvement and build audiences for the arts
- Encourage nonprofit organizations to sponsor arts and cultural activities
- Leverage additional local support for the arts
- Provide arts activities to groups which have had limited arts experiences
- Provide funding for arts and cultural activities that are open to the public
- Introduce the grants process and develop grant-writing skills



Three Grant Categories

- **Project Assistance** - for specific arts projects
- **Technical Assistance** - for professional expertise and training in any of the eight arts disciplines or arts administration
- **Organizational Support** - for operating expenses, such as salaries, supplies, and utilities, of non-profit arts organizations with 501(c)(3), up to 25% of the previous year's annual operating revenues and no more than \$10,000.



NEW \$1,000 - \$10,000

- Request per category **\$1,000 to \$10,000**
- May submit only **ONE** grant
- No cash match required



ELIGIBLE APPLICANTS



	PROJECT ASSISTANCE	TECHNICAL ASSISTANCE	ORGANIZATIONAL SUPPORT
Non-profit Arts Organizations	◆	◆	◆
Non-profit Organizations	◆	◆	
Governmental Agencies	◆	◆	
Schools and School Boards	◆	◆	
Colleges and Universities	◆	◆	
Individuals (with Fiscal Agent)	◆		

FISCAL AGENT

- Organizations may serve as a fiscal agent for **ONE** other applicant in addition to their own application
- Fiscal agents must be domiciled in the same parish as the sub-applicant
- A fiscal agent may not serve as a provider of service within the same project

APPLYING FOR BOTH LDOA and DAF GRANTS

⋮ LDOA Category	DAF Category	If recommended for both grants
Stabilization	Organizational Support	You may only accept one



WE DO NOT FUND IN ANY PROGRAM

- Projects that primarily serve social or religious purposes
- Activities intended primarily for fund-raising purposes
- Acquisition of entire collections of works of art
- Capital improvements including restoration of buildings
- Projects used for academic degrees Normal, traditional school activities
- Payment of administrative or teaching staff for any school or school system
- Artists filling teacher vacancies
- Scholarships, purchase awards or cash prizes
- Purchase or long-term rentals of equipment, property, capital improvements or library holdings

(PLEASE SEE PADE 7 of GUIDELINES FOR MORE)



NARRATIVE QUESTIONS

Grants Review
Panelists evaluate grant applications based on responses to the **narrative questions**, the project budget and provider of services.



PROJECT ASSISTANCE EVALUATION CRITERIA

- **Artistic Merit**
35%



- **Need and Impact**
30%



- **Planning and Design**
20%



- **Administration and Budget**
15%



TECHNICAL ASSISTANCE EVALUATION CRITERIA

- **Need and Impact**
40%
- **Quality of Assistance**
40%
- **Administration and Budget**
20%



ORGANIZATIONAL SUPPORT EVALUATION CRITERIA



- **Quality**
50%
- **Need and Impact**
30%
- **Administration and Budget**
20%

WHAT DOES YOUR ORGANIZATION SUBMIT?

- 501(c) IRS letter
- Proof of parish domicile: Certificate of Incorporation from the Louisiana Secretary of State
- Chapter organizations must attach IRS documentation for the central organization and chapter organization. A letter of support from the central organization must also be attached
- Attach a board of directors list
- Schools or projects working with schools must attach a letter of support from the local school board and/or principal
- Applications requesting the creation of a new work in the performing arts, art in public places/public art, design, or media production (film, video, or radio) must submit a sample of work that illustrates artistic merit of artists involved
- Optional, but recommended: supplemental materials, including a scrapbook or set of materials to document recent projects, artist samples, extended resumes, brochures/marketing materials, and letters of recommendation and support.
- Governmental subdivisions, public schools, parish libraries, municipal governments, state universities, etc. are not required to submit proof of nonprofit status or board of directors list

HOW ARE FUNDING DECISIONS MADE?

A Grants Application Review Panel evaluates applications and make funding recommendations for the AcA Board of Directors' approval



WHAT DO I DO IF I'M FUNDED?

CONTRACT AND PAYMENT REQUIREMENTS

- Sign and return your Grant Agreement
- Contact the Community Development Director, Gwen Richard to schedule a Compliance Meeting to receive necessary documents releasing the first 75 percent payment of your grant award
- If partially funded you must revise your plan and budget

FINAL REPORT REQUIREMENTS

- Keep copies of all receipts, invoices, check numbers and cancelled checks
- Final Reports must be submitted no later than thirty (30) days after completion of services or October 31, 2012
- Once your Final Report with all required has been approved, you will receive the final 25 percent of your grant award



MORE INFORMATION

- **HOW DO I FIND OUT ABOUT THE LOUISIANA DIVISION OF THE ARTS STATEWIDE PROGRAMS?**

- For information about the **State Artist Roster, Louisiana Touring Directory**, or additional grant programs administered on the state level, contact:

- Louisiana Division of the Arts
- P. O. Box 44247
- Baton Rouge, LA 70804
- (225) 342-8180
- arts@crt.state.la.us
- www.crt.state.la.us/arts



- **HOW DO I FIND OUT ABOUT OTHER ACADIANA CENTER FOR THE ARTS PROGRAMS?**

- For information contact:
- Acadiana Center for the Arts
- P.O. Box 53762 (Mailing)
- Lafayette, LA 70505
- Acadiana Center for the Arts
- 101 West Vermilion Street (Physical)
- Lafayette, Louisiana 70501
- (337) 233-7060
- Gwen@AcadianaCenterfortheArts.org
- www.AcadianaCenterfortheArts.org



THANK YOU
FOR SUPPORTING THE ARTS IN
LOUISIANA

